

# LICENSING ACT 2003 SUB COMMITTEE

Thursday, 11th May, 2023  
10.30 am





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Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website [www.burnley.gov.uk/meetings](http://www.burnley.gov.uk/meetings).

## AGENDA

### 7) *Determination of a Premises Licence Application*

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To determine a Premises Licence application under the Licensing Act 2003 relating to Padiham Service Station, Burnley Road, Padiham.

## MEMBERSHIP OF COMMITTEE

Councillor Karen Ingham  
Councillor Anne Kelly

Councillor Don Whitaker

## PUBLISHED

Wednesday 10<sup>th</sup> May 2003.



New Premises Licence Hearing  
11<sup>th</sup> May 2023

Park Garage Group  
Padiham Service Station  
Burnley Road  
Burnley  
BB12 8SS

**Supporting documentation**

## **PARK GARAGE GROUP - THE COMPANY**

Park Garage Group are a family business that have been trading for over 40 years. They own and operate 77 seventy sites with all but two being licensed to sell alcohol & open to customers for 24 hours a day. Many of the sites are in residential areas and they receive no complaints or have any problems connected to the licence.

Park Garage Group are a trusted company with an extraordinarily strong reputation within the forecourt & convenience store sector. They are part of the Association of Convenience Stores and have won several awards for excellence during their time in business.

Within all stores, Park Garages have all the expected equipment, policies & procedures to ensure compliance with the law and the upholding of the licensing objectives. Extensive CCTV covers all sites both inside the store and around the forecourt. The main policies include the 'Challenge 25' scheme as their age verification policy, the use of till prompts, and refusals & incident registers to document any occurrence that may take place.

Staff are comprehensively trained in their responsibilities by way of an internal training system which involves staff being continuously trained by way of refresher tests that take place every 3 months. All sites are audited monthly by area manager to include checks on licensing policy compliance. Park Garage Group also employ the service of Licensing Matters who are always on hand for any support and guidance they may need.

## **IMPROVED CONDITIONS**

### **All Objectives**

1. On first appointment, all staff employed at the premises will receive training on the Licensing Act 2003. Training shall be regularly refreshed at no less than annual intervals. The training must be recorded and be accessible on the premises and made available for inspection upon request of a Police Officer or an authorised officer of the licensing authority or (in the case of online training) within 48 hours.

### **Crime & Disorder**

2. A CCTV system will be in operation at the premises and recorded images shall be retained for a period of 31 days. CCTV images will be provided to the police and other responsible authorities as soon as practicable and in any case within 48 hours of a request for such images, subject of the provisions of the DPA.
3. Between the hours of 2300 and 0600 the store will be closed, and customers will not be allowed access to the shop. All transactions will only take place via a hatch and night pay window which is covered directly by CCTV.

### **Public Safety**

4. An incident register will be maintained at the premises and made available to the authorities on request.

### **Public Nuisance**

5. A register of refusals of alcohol will be maintained at the premises. The register will be made available for inspection by the Police and other responsible authority.
6. Notices will be displayed at the entrance/exit to the premises asking customers to leave the store quietly and respect local residents.

### **Protection of Children from Harm**

7. The premises will adopt a 'Challenge 25' policy. This means that if a customer purchasing alcohol appears to be under the age of 25, they will be asked for proof of their age, to prove that they are 18 years or older.
8. Posters will be on display advising customers of the 'Challenge 25' policy.
9. The only forms of identification that will be accepted will bear their photograph, date of birth and a holographic mark and/or ultraviolet feature. Examples of appropriate identification include a passport, photocard driving licence, military ID, and Home Office approved proof of age ID card bearing the PASS hologram.

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By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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